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# Skills For Success With Microsoft Powerpoint 2010 Comprehensive

**Shanti Dhulia, Alka Batra, Manjeet  
Jauhar, Meera Aggarwal**



## **Skills For Success With Microsoft Powerpoint 2010 Comprehensive:**

**Skills for Success with Microsoft PowerPoint 2010** Kris Townsend, Stephanie Murre-Wolf, Alicia Vargas, 2011  
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group tells the story of its first years recounting the perils and disasters narrowly evaded as a startup dissecting the complexities of being the first distant development group in Microsoft and explaining decisions and insights that enabled PowerPoint to become a lasting success well beyond its original business uses

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Amir Manzoor, 2012-07-20 Microsoft Office 2010 suite is not just for business applications So many different kinds of people and companies including engineering find use of Microsoft Office Increased digitization of workplace content a user friendly and easy to use interface and tight integration with other Windows applications have fueled the demand for Microsoft Office Suite Technical documents or other documents are required in the Microsoft Word format with very few exceptions With reduced time for reading most readers are now focused on learning the basics of the Microsoft Office and some of its high points in minimum possible time This book provides a comprehensive introduction of Microsoft Office 2010 applications in engineering discipline The book offers coverage of essential Microsoft applications MS Word PowerPoint Excel and Project in a single package This book has been written keeping in view the needs of both engineering students and professionals This book covers all the popular features of Microsoft Office Suite in a focused and succinct manner with a visual approach avoiding lengthy text This approach allows readers to efficiently utilize their reading time and master the basics of Microsoft Office in minimum possible time

**Presentation Zen** Garr Reynolds, 2009-04-15 FOREWORD BY GUY KAWASAKI  
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create high quality applied capstone research projects from start to finish This mentor in a book provides social work students with invaluable information on designing implementing and presenting first rate applied research projects focused on improving social work programs and services Taking students step by step through the entire process the book helps students plan their projects by providing descriptions of the various research methodologies that can be used to improve social work programs and services It offers extensive instruction on how to write effectively by providing detailed information on all written components of capstone research projects as well as the dos and don ts of writing research reports Covering data collection methods program evaluation organization and community needs assessments practice effectiveness studies and quantitative and qualitative data analysis this brand new book also addresses best practices for presenting findings upon completion of the applied research project Additional features include abundant case examples demonstrating the application of theory to practice and an examination of both qualitative and quantitative research approaches while also helping students demonstrate social work practice competencies within their capstone projects Practice activities in each chapter help students apply knowledge to their research projects and technology exercises help students master important digital research techniques A capstone project checklist and competency log help students monitor progress and QR codes provide supplementary support and resources Additional faculty resources include competency rubrics detailed group exercises for each chapter and a sample syllabus for faculty Purchase of the book includes digital access for use on most mobile devices or computers Key Features Delivers step by step information on creating high quality social work capstone projects from conception through presentation Includes a detailed summary of the major applied research approaches to improving social work programs and services Explains how to research literature and write a problem statement on a social service issue Contains extensive information on how to write effective capstone research papers along with abundant examples Helps students to demonstrate social work practice competencies Offers case examples throughout to demonstrate the application of theory to practice Presents practice activities and technology exercises in each chapter Provides a capstone project checklist and competency log Includes QR codes providing additional resources for each chapter

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